

SKYHAVEN AIRPORT OPERATION COMMISSION

Minutes of June 19,2006

PRESENT: Keans, Colby, Hochgraf, Gagne

ALSO: Tricia Lambert, Kenn Ortmann, John Scruton, Glen Horne, Walter Lewis, Norm Houle,

Meeting called to order 8:35 am

1. Approval of Minutes of April 17, 2006 Motioned by Colby, Second by Keans

2. Old Business:

- a. Environmental Mitigation Update - **September 7, 2006, 2 pm is the scheduled dedication.** Final site walk to evaluate the vegetation growth is planned for June 23, 2006 with the DES and SPNHF. Funds are still owed to SPNHF for work to be completed. (Invasive Species and a Kiosk)
- b. Fencing Project- Gate access system is installed, awaiting training. Gate near the SRE Building needs to be properly locked.
- c. Taxiway Design Project-Design is underway, expect completion in 9-10 months. Hochgraf attended a preliminary design meeting for the project and provided an overview of the meeting. Edwards and Kelcey will be on site to survey the project area. Expect a 75-day interruption of the use of Runway 15. Tricia Lambert has budgeted 2 hours for Hochgraf to spend with Edwards and Kelcey to go over the design of the "Apex" of the taxiway-crucial for future (Phase II) development of the south ramp.
- d. Status reports and updates:
 - 1). Due to the rain OVA was basically shut down. He had no place to put additional planes for maintenance. Fuel \$4.75/Gal. New ground school is starting up.
 - 2). Hangar Wait List- 53 Names –Some movement. Bill King 3-3 moved his aircraft and is planning on vacating.
 - 3). Rotating Beacon – Still not operational. Waiting for assignment from the Bureau of Traffic.
 - 4). Bond Payment Issue- John Scruton from the city of Rochester verified the correct bond schedule.
 - 5). Fuel Farm- Been repaired and is fully operational
 - 6). OVA Shed- No change at this time.
 - 7). OVA Contract- Renegotiations- Still under consideration and waiting for a definitive answer from the city of Rochester.
 - 8). Transfer of Airport –July 1, 2006-Waiting on the city of Rochester City Council vote.
 - 9.) Electrical Bills- All tenants that were billed and payment was received, with the exception of the EAA office. The process for billing worked very well.

3. New Business:

- a. Beavers are at the approach end of Runway 15. They are plugging up the culvert.
- b. Waste Batteries are being dumped at the end of Hangar 2. They are hazardous and should not be dumped in inappropriate places on the airport. They can be disposed of at NAPA stores for free.
- c. Aircraft hanging from the inside of the hangars will not be allowed. The additional weight could stress the hangar. This action will not be permitted.
- d. Hangar 1-10 roof is in need of repair. A full replacement cost is \$6000-\$8,000. Due to the age of the hangar a repair vs. replacement will be investigated.
- e. Norm Houle asked a question regarding the status of the Rollinsford beacon. Is the beacon on the list for being removed? Tricia Lambert responded saying no- not at this time.
- f. Chairperson Keans asked the question, "How much revenue is generated by aircraft registrations? Tricia Lambert responded \$1320.00 for both the Aircraft Operating Fee Return and the Grants to Airport Sponsors. The Funds are deposited into the Skyhaven Safety Fund and is not included in the operational revenue and expense sheet. It was requested that it be included—and copies will be sent to the city of Rochester.
- g. Next Meeting: July 17, 2006
- h. Future Meeting Dates: August 21, 2006

4. Non Public Session- None

5. Adjournment 10:10 am

SAOC Members

*** Please note meeting dates and advise Sandy of any conflicts, your attendance is important**